



# Outer North West Community Committee

Adel & Wharfedale, Guiseley & Rawdon, Horsforth,  
Otley & Yeadon

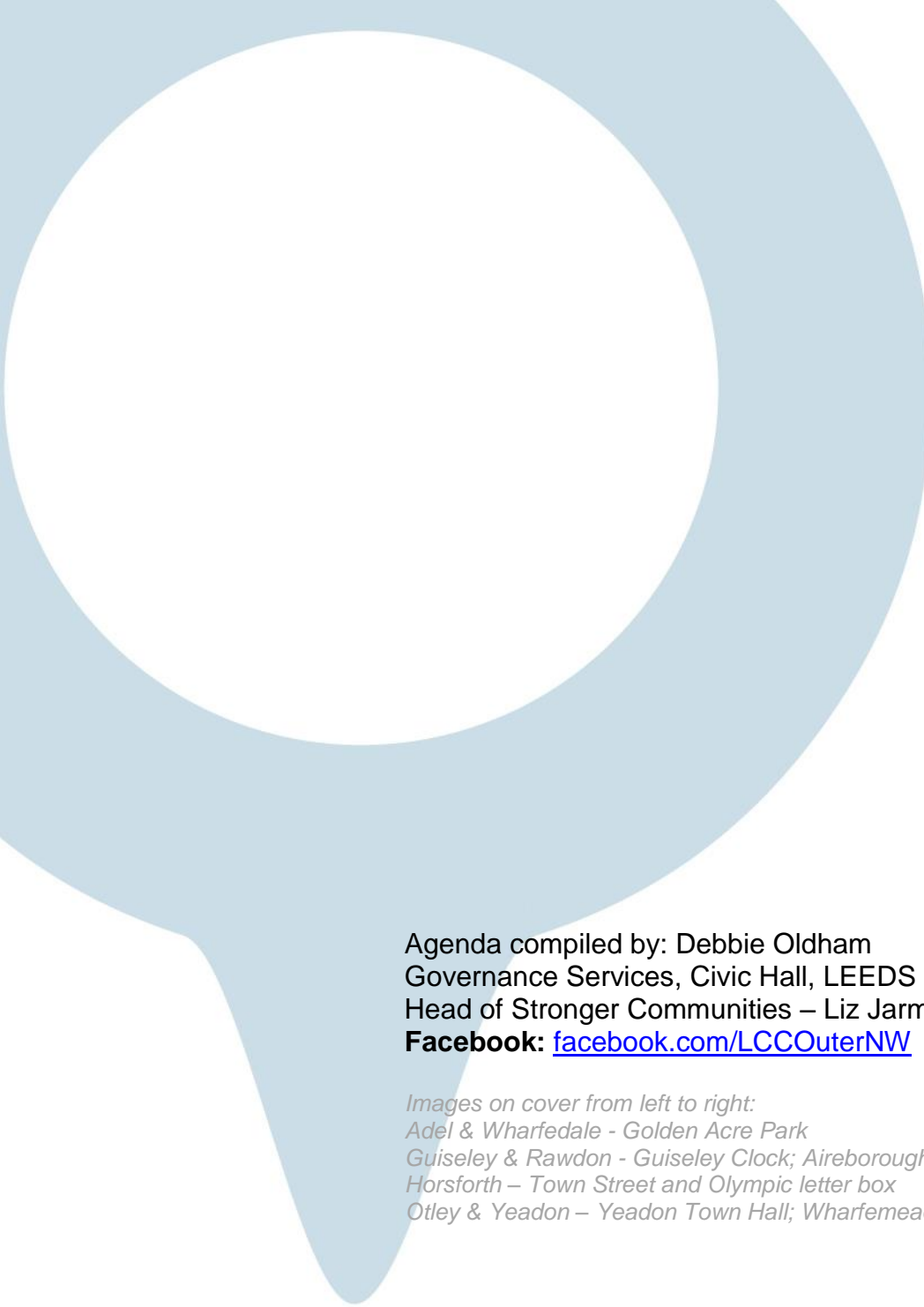
**Meeting to be held in Greenacre Hall - 55 New Rd  
Side, Rawdon, Leeds LS19 6DD**  
Monday, 27th June, 2022 at 1.30 pm

**Councillors:**

- |             |                        |
|-------------|------------------------|
| B Anderson  | - Adel and Wharfedale; |
| C Anderson  | - Adel and Wharfedale; |
| B Flynn     | - Adel and Wharfedale; |
| P Alderson  | - Guiseley and Rawdon; |
| E Thomson   | - Guiseley and Rawdon; |
| P Wadsworth | - Guiseley and Rawdon; |
| Bromley     | - Horsforth;           |
| J Garvani   | - Horsforth;           |
| J Shemilt   | - Horsforth;           |
| C Campbell  | - Otley and Yeadon;    |
| R Downes    | - Otley and Yeadon;    |
| S Lay       | - Otley and Yeadon;    |

**To Note:** Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.





Agenda compiled by: Debbie Oldham  
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Head of Stronger Communities – Liz Jarmin Tel: 0113 37 89035  
**Facebook:** [facebook.com/LCCOuterNW](https://www.facebook.com/LCCOuterNW)

*Images on cover from left to right:*

*Adel & Wharfedale - Golden Acre Park*

*Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre*

*Horsforth – Town Street and Olympic letter box*

*Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p><b>DECLARATION OF INTERESTS'</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>MINUTES - 7TH MARCH 2022</b></p> <p>To receive the minutes of the meeting held on 7<sup>th</sup> March 2022, for approval as a correct record.</p>	7 - 18
7			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	19 - 28
9			<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE CHAMPIONS ROLE PROFILE</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	29 - 32
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE APPOINTMENTS 2022/2023</b></p> <p>To receive and consider the attached report of the City Solicitor.</p>	33 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships.</p>	49 - 60
12			<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE YOUTH ACTIVITY FUND CONSULTATION REPORT</b></p> <p>To receive and consider the attached report of the Head of Locality Partnerships</p>	61 - 66
13			<p><b>OUTER NORTH WEST COMMUNITY COMMITTEE UPDATE ON THE LEEDS 2023 YEAR OF CULTURE</b></p> <p>To receive and consider the attached report of the Chief Officer Economy and Culture.</p>	67 - 84
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next Outer North West Community Committee will be on Monday 12<sup>th</sup> September 2022 at 1.30pm.</p> <p><b>VENUE MAP FOR MEETING</b></p>	85 - 86

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

## OUTER NORTH WEST COMMUNITY COMMITTEE

**MONDAY, 7TH MARCH, 2022**

**PRESENT:** Councillor P Wadsworth in the Chair

Councillors P Alderson, B Anderson,  
C Anderson, C Campbell, D Collins,  
R Downes, B Flynn, G Latty, S Lay,  
J Shemilt and J Taylor

### **39 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS**

There were no appeals against refusal of inspection of documents.

### **40 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC**

There were no exempt items.

### **41 LATE ITEMS**

There were no late items. However, there was supplementary information in relation to Agenda Item 8 Outer North West Community Committee Finance Update Report. This had been circulated to Members.

Members were also notified that with the Chairs agreement an item had been tabled in relation to Agenda Item 8 Outer North West Community Committee Finance Report. Minute 46 refers

### **42 DECLARATION OF INTERESTS'**

No declarations of interests were made at this point in the meeting.

However, Cllr Alderson declared that he was a member of Guiseley Lights CIC during consideration of Agenda Item 8 Outer North West Community Committee Finance Report.

### **43 Apologies For Absence**

There were no apologies for absence.

### **CHAIRS AND COMMUNITY COMMITTEE MEMBERS COMMENTS FOR CLLR LATTY**

The Chair advised the Community Committee that this would be the last Community Committee meeting that Cllr Latty would serve on. He said that

Cllr Latty had served the Council for 22 years and was now retiring at the age of 85.

Over the past 22 years Cllr Latty has sat on most Committees, Panels and Boards and Chaired this Community Committee and the CIT. He has been a distinguished Councillor doing a lot for his ward of Guiseley and Rawdon and for the Council.

He wished him a long happy and healthy retirement. He invited other Members to say a few words.

Cllr Campbell said that Cllr Latty would be missed as a member of Plans Panel and Community Committee as he had done a tremendous amount of work for the ward. He said that Cllr Latty was an easy person to work with and always supportive, he would be a loss to the Guiseley and Rawdon ward.

Cllr Lay said that he had worked on the Health and Adult Social Care sub-group with Cllr Latty, he had found him always supportive, kind and that politics had not been an issue for him, he just wanted what was best for the community. He also highlighted the fact that Cllr Latty had instigated the Isolation App for use in Leeds which had come out of an idea formed at the sub-group. The App had made an impact across the city in alleviating isolation and loneliness. He wished Cllr Latty a healthy and happy retirement.

Cllr Downes said that politics had not got in the way when there was an issue to be dealt with. He said that Cllr Latty's energy in the work that he had undertaken was a tribute to him. He was well respected in Guiseley and epitomised working well together.

Cllr Taylor thanked Cllr Latty for his support whilst he was working as a caseworker for Andrew Stuart MP. He said that Cllr Latty had been very welcoming when he became a Councillor. He said that the people of Guiseley would miss him, he had made good contributions to the Council and the Conservative Group.

Cllr Alderson – Said that he was pleased to have worked with Cllr Latty, who had shown him support when he became a Councillor. He said Cllr Latty had dedicated himself to work in Aireborough and the ward would miss him. He hoped he would be able to continue with the good work, as Cllr Latty had.

Cllr B Anderson said that Cllr Latty was his own person, a proud Councillor and right for the area. He said that Planning would not forget his love of chimneys as in his view they added to the design of the house. He said that Plans Panels would miss his knowledge on planning issues.

Cllr Shemilt gave her sincere thanks for all that Cllr Latty had done and wished him well in his richly deserved retirement.

The Chair in closing the comments also added that Cllr Latty had been Lord Mayor of Leeds in 2018-2019. He knows that Cllr Latty had mixed feels for



this position as he had to give up some of his work in the ward. However, he had taken on the role with his customary vigour as with all the work he had done.

Cllr Latty responded by thanking all the Members for their kind words and for a 'cracking' 22 years as a Councillor. Although, he did have a word of caution for anyone becoming Lord Mayor, saying that the role was hard work and draining.

The Committee showed their gratitude for Cllr Latty with a round of applause.

#### **44 Minutes - 15th November 2021**

Members requested slight amendments to minute 34 Outer North West Community Committee Finance Report. These were to note:

- That the improved footway provision was at Horsforth and that the funding was to provide overlaying.
- That funding had not been approved for the playground at Newlaithes as funding had been provided from elsewhere

**RESOLVED** – That the minutes of the meeting held on 15<sup>th</sup> November 2021, be approved as a correct record.

#### **45 Matters arising**

In relation to Minute 35 – Climate Emergency Update Members had requested further information in relation to the solar panels at Aireborough Leisure Centre. It was noted that Members had not received this.

#### **46 Open Forum**

On this occasion there were four members of the public in attendance at the meeting, three of whom wished to address the Community Committee.

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules the Chair invited them to speak.

Mr Clive Woods spoke of his concerns in relation to the A65 specifically the congestion at Horsforth roundabout which led to queuing traffic. He informed the Committee that he had raised his concerns in November 2017 at a meeting where the Chief Officer for Highways had been attending. He was advised at that meeting that the new signalling system would improve the traffic flow. However, this had not been the case with standing traffic and buses still an issue on this section of road.

He has been made aware of a proposal for a new scheme which aims to improve traffic flow towards Rodley roundabout and includes widening to footpaths on this stretch of road for pedestrians.

Draft minutes to be approved at the meeting  
to be held on Date Not Specified

Mr Woods was of the view that this proposed scheme would not improve matters but could make them worse. He requested that the Community Committee undertake a survey for the A65. He said that he had suffered years of frustration and now uses his car much more than the buses, as the buses are unreliable.

Cllr Taylor responded saying that the Members did not disagree with the issues raised on this section of road. However, Members had been contacted by Highways in relation to the new proposals. It was the aim that improvements would alleviate traffic from Horsforth to Rodley, thereby improving the flow of traffic round the roundabout.

The Chair invited Mr Woods to attend the next meeting of the Transport sub-group where officers from Highways would be in attendance to address the issues he had raised.

Dr David Ingham spoke to the Committee in relation to his concerns about double parking on New Road Side between the JCT roundabout and the crossroads which was causing a hazard.

Dr Ingham also raised concerns in relation to the usage of Apperley Lane which he said had increased six-fold. He had been requested by businesses in the area to look into this and to request a pedestrian crossing for this area.

The Community Committee advised Dr Ingham that he would need to email Highways with his request for a pedestrian crossing. Dr Ingham was also invited to the next Transport sub-group meeting.

Cllr Latty said that he would be supportive of a crossing in the area.

Mr Robert Turner addressed the Community Committee to raise his concerns in relation to Park Road. He said that the congestion on Park Road was getting worse by the month. Air quality measurements were showing dangerous pollution levels at around 40ppm of NO<sub>2</sub> which is considered high for residential areas.

He said that getting out of junctions onto Park Road was getting difficult with the junction at Old Hollins Hill particularly perilous at times.

Mr Turner also raised the issue that the 'Keep Clear' road marking outside Morrisons had either been removed or worn away and that the traffic lights may need synchronising for better traffic flow. He said that the B6153 was a busy B road, maybe the busiest in Leeds.

Mr Turner also highlighted that the warning sign for Old Hollins Hill bend does not alert new motorists to the area of a side road.

The Chair advised Mr Turner that the 'Keep Clear' road markings were now back in place.

The Chair invited Mr Turner to attend the next meeting of the Transport sub-group.

#### 47 Outer North West Community Committee Finance Update Report

Prior to the start of this item, Cllr Collins thanked the Outer North West Locality Officer for his work in ensuring that the tyres were removed from the beck in Horsforth.

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

Members were informed of the following points:

- The remaining balance of the Wellbeing Fund is £67,777.89. Members were advised that Adel & Wharfedale have £13,465.75, Guiseley & Rawdon have £7,195.47, Horsforth have £4,706.38 and Otley & Yeadon have £42,410.29 available to spend. Table 1 of the submitted report showed a breakdown of projects funded. A proposal to return £1,500 from the Horsforth small grant and skips budget back to the Horsforth Wellbeing Balance was approved.
- Members were requested to consider the following projects:

<b>Project</b>	<b>Organisation</b>	<b>Ward covered</b>	<b>Amount</b>	<b>Outcome</b>
New club house and court resurfacing	Bramhope Lawn Tennis Club	Adel & Wharfedale	£7,000	Approved
Refurbishment of outdoor fixed cricket nets	Pool Cricket Club	Adel & Wharfedale	£3,504.04	Approved
War Memorial / Cenotaph Refurbishment	Pool-in-Wharfedale Parish Council	Adel & Wharfedale	£2,859.58	Approved to be taken from 2022-23 budget
Guiseley Theatre new lighting	Guiseley Theatre CIC	Guiseley & Rawdon	£12,000	Approved in principle prior to meeting with the organisation
Site Based Gardener	Parks & Countryside & Cleaner	Guiseley & Rawdon - £7,917.60 Horsforth - £6,196.40	£14,114	Guiseley & Rawdon Approved in Principle but requested a meeting with Parks and Countryside Horsforth -

Draft minutes to be approved at the meeting to be held on Date Not Specified

				Declined
Nunroyd Park – Cricket Ground and park spectator/ seating area	Green Lane Cricket Club	Guiseley & Rawdon	£5,988.03	Approved – plus condition that the seats remained out for all users of the park
Global CPAD Campaign	Public Access Defibrillators UK	Guiseley & Rawdon	£4,500.00	Approved funding for 2 locations at Silverdale Avenue and Tranmere Park
Guiseley Lights	Guiseley Lights CIC	Guiseley & Rawdon	£730	Approved
Community Defibrillators in Guiseley and Rawdon	Communities Team (Ringfence)	Guiseley & Rawdon	£800	Approved
Summer Bands in Leeds Parks 2022	Leeds International Concert Season	(£975 Guiseley and Rawdon ) & (£650 Otley and Yeadon)	£1,625	Approved
Otley and Yeadon CCTV for 2021/22	Leedswatch	Otley and Yeadon	£8,000	Approved
Horsforth CCTV for 2021/22	Leedswatch	Horsforth	£2,000	Approved

- Since the last meeting on 15 November 2021 the following projects have been considered and approved by DDN:
  - Jungle Kids Christmas Camp £1,020.00
  - Friday Night Live £4,590.00
  - Poetry Workshops in Ralph Thoresby School £600.00
  - Summer Holiday Camps £1,793.50
- At the Chairs discretion a further two applications were tabled for Member's consideration. Members agreed that the following projects be approved by Delegated Decision Notice after the meeting:

Project	Organisation	Ward	Amount	Outcome
Construction of Arthington Cricket Pavilion	Arthington Cricket Club	Adel & Wharfedale	£30,000 (Proposing £6,065 to come out of capital and £23,935 to come out of wellbeing)	Approved by DDN

Draft minutes to be approved at the meeting to be held on Date Not Specified

			2022/23 budget)	
Toilet Refurbishment with Disabled Toilet	Pool Sports and Social Club	Adel & Wharfedale	£5,000 (Proposing £5,000 to come out of capital)	Approved by DDN

- There is a remaining balance of £25,509.24 in the Youth Activity Fund. A full breakdown of the projects was listed at Table 2 of the report. The Children and Families Sub-Group met on the morning of 7<sup>th</sup> March to consider the following projects:

<b>Project</b>	<b>Organisation</b>	<b>Amount</b>	<b>Outcome</b>
Aireborough Leisure Centre- Fun Swims	Aireborough Leisure Centre	£3,379.00	Approved
Breeze Leeds (Ringfence for 4 summer events)	Breeze Summer Events	£14,598	Approved
Young People Group	Codswallop CIC	£13,110.00	Deferred as the sub-group requested a meeting prior to processing new applications
Aireborough Community Summer Activities 2022	Guiseley Community Foundation	£4,502.40	Deferred as the application was not complete
Rhinos Roar	Leeds Rhinos Foundation	£7,500	Deferred for the sub-group to meet with the applicant
Outer North West - road safety	West Yorkshire Police Cycle Champions	£1,760	Approved
ONW Holiday Projects 2022-23	Youth Service – Outer North West	£3,310	Approved in principle that activities would take place across all 4 wards

- The Small Grants and skips, has a remaining balance of £4,157.35 available to spend. Projects and skips allocated was listed at Table 3 of the submitted report.
- The Community Committee has a capital budget of £51,373 available to spend, as a result of new capital injections. Members were asked to

note the capital allocation broken down by ward and summarised in Table 4.

- The Community Committee is asked to note that there is £252,022.97 total payable to the Outer North West Community Committee with £213,829.97 currently available to spend. The breakdown is as follows Adel & Wharfedale £69,322.76, Guiseley & Rawdon £142,274.86 and Otley & Yeadon £2,232.35 which is detailed in Table 5 of the submitted report.

Member's discussions included:

- The need for discussions to be had with organisations prior to the start of refurbishment applications to ensure that the refurbishments were compliant with the Climate Emergency Policies as set out by the Council. This would include such items as LED lighting and heating systems.
- It was noted that allocation for budgets had not yet been set for the next financial year.
- Members had met with Parks and Countryside and Cleaner Neighbourhoods. Members aired concerns that they did not feel they were getting what they paid for through funding of a site-based gardener. They had been led to believe that the site-based gardener was to add 'polish' to the work already undertaken by Parks and Countryside and the Cleaner Neighbours Team but were of the view that they had not seen any signs of the 'polish' that was expected. They were disappointed with the outcome of the meeting. It was the view of the Members that they should request in writing what they would get from the site-based gardener, it was the view that previous funding was not value for money. Members in other wards said that they used community groups to assist with maintaining green spaces. Members raised concern that the Administration were not consistent in their approach to green spaces across Leeds. It was the view of the Community Committee that there was a need to look after the 'gems' in the city such as Golden Acre Park
- Members discussed at length the need to have defibrillators in certain locations of the Outer North West. It was recognised that the local volunteers known as Defibrillator Guardians worked well to ensure that they were always ready to use. However, there was a concern about how these should be maintained and the ongoing costs for the battery pack and consumables required for the defibrillators. Members suggested a meeting with the local Defibrillator Guardian to gain clarity of future maintenance.
- Members had met with LeedsWatch in relation to the CCTV cameras located in Horsforth, Otley and Yeadon. It was the view that these should not be funded by the Community Committees. It was noted that whilst in discussion with LeedsWatch the cameras had remained operational at all sites. The local ward councillors had received assurances that the cameras would be upgraded. It was suggested by Members that pressure should be put on the Police to enhance their system, so that the data collected from the cameras was easily accessible.

- Members requested that CIL funding was shown in future with a breakdown not only by ward but included the breakdown of CIL money received by the Parish and Town Councils.

**RESOLVED –**

- a. Details of the Wellbeing Budget position (Table 1) to be noted
- b. Wellbeing proposals be considered with the outcome details as set out above
- c. Details of the projects approved via Delegated Decision (paragraph 33) be noted
- d. Monitoring information of its funded projects (paragraph 34) be noted
- e. Details of the Youth Activities Fund (YAF) position (Table 2) be noted with the details of projects as set out above (supplementary information)
- f. Details of the Small Grants and Skips Budget (Table 3) be noted
- g. Details of the Capital Budget (Table 4) be noted
- h. Details of the Community Infrastructure Levy Budget (Table 5) be noted

*Cllr Flynn left the meeting at 14:30 during consideration of this item.*

**48 Outer North West Community Committee Update Report**

The report of the Head of Locality Partnerships updated the Community Committee of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provided opportunity for further questioning, or to request a more detailed report on a particular issue.

Updates were provided by the Community Committee Champions: *Children and Families* – Cllr Flynn had submitted a briefing note for the update report but had left the meeting prior to this item. Therefore, Cllr Lay advised the Community Committee that the sub-group had met earlier in the day to discuss Youth Activity Projects for 2022/23. He advised the Committee that the criteria for the Youth Activities Fund had changed. It was the view of the Committee that Youth Activity Fund was for universal projects, and they were concerned that projects that provided targeted work with vulnerable children could not apply. He suggested that the Chair may wish to raise a concern at the Community Chairs Forum that there was now a gap in provision for vulnerable children with funding aimed at targeted projects. It was also noted that the age range means that some organisations are unable to access Youth Activity Funding.

Members also discussed the need for monitoring of projects before more funding is provided to organisation who have requested funding previously. Members suggested that where a request for funding was over £5,000 that the organisation should meet in person to discuss proposed projects.

*Environment and Community Safety* – Cllr B Anderson advised the Committee that discussions had taken place with Parks and Countryside about budget changes and the promotion of the officer within that section. It was not known who would replace him. It was noted that the Council now seemed to be getting back to normal working.

Excellent information had been provided in relation to gullies in this area and the officer was aware of all issues.

He had met with the local Inspector to discuss community safety. A briefing was to be arranged with LeedsWatch to provide information in relation to the work that they do.

*Transport* – Cllr Wadsworth informed the Community Committee that the Transport sub-group had met on 25<sup>th</sup> February 2022, with WYCA in attendance. They had discussed at length the issue of public transport not only for the Outer North West area but on a city-wide scale. Concerns had been raised in relation to First Bus especially around funding.

The group had also discussed park and ride including proposals for the one at the airport.

*Health, Wellbeing and Adult Social Care* – Cllr Latty had nothing to report.

*Employment and Skills* – Cllr Downes, acknowledged that a lengthy update had been provided as part of the submitted report. It provided information in relation to Universal Credit, impact of covid on the hospitality and health and social care sectors. It was suggested that Cllr Downes call a meeting of the sub-group with one Member from each ward attending to discuss the update report.

Richard Marshall, Housing Manager for the Outer North West was in attendance at the meeting and invited to address the Committee. He informed the Committee that housing staff are now hybrid working, with rent collection a priority.

It was recognised that during the pandemic voids had increased due to repairs not being able to take place, this was now ongoing. Energy improvements works are being undertaken on housing stock including insulation and decarbonisation works.

It was noted that the Cleaner Neighbourhoods Team had been to tidy communal areas around Regent Crescent and Regent Close. The Committee was advised that estate walkabouts had now resumed as normal with Members and the public allowed to attend, Members were also advised that the Cleaner Neighbourhoods Team were invited to these.

Detailed updates had been received from Housing, Public Health and Safer Leeds in relation to CCTV.



Members were requested to note the social media pages

**RESOLVED** – To note the content of the report.

*Cllrs Shemilt and Taylor left the meeting at 15:55 during this item.*

#### **49 Dates, Times and Venue Report**

The City Solicitor submitted a report requesting Member's consideration on proposed dates and times for the Outer West Community Committee for municipal 2022 – 2023.

Members were informed that the proposed dates were set out at paragraph 7 of the submitted report. It was noted that the Community Committee currently meets on a Monday at 1:30pm and the dates proposed reflected this pattern.

Members had a brief discussion about the length of time between the November and March meetings but decided to leave them as proposed for now with an option to add another if required.

**RESOLVED** – To agree the Committee's meeting schedule for the 2022/23 municipal year as:

- Monday 27th June 2022 at 1:30pm
- Monday 12th September 2022 at 1:30pm
- Monday 14th November 2022 at 1:30pm
- Monday 6th March 2023 at 1:30pm

*The meeting concluded at 16:15*

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**Report of:** Head of Locality Partnerships

**Report to:** Outer North West Community Committee

**Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon**

**Report author:** Jonny Russell

**Date:** 27<sup>th</sup> June 2022 **For decision**

## **Outer North West Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for **2022/23**.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.

5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North West Community Committee this means that the CIL money for Arthington Parish Council, Bramhope & Carlton Parish Council, Horsforth Town Council, Otley Town Council, Pool in Wharfedale Parish Council and Rawdon Parish Council will be administered by each Parish or Town Council, whereas monies for the parts of Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon wards that do not have a Parish and Town Council will be administered by the Outer North West Community Committee.
9. It was agreed at Outer North West on the 27th November 2017 that CIL monies for Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood

Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

14. The establishment of the following minimum conditions was to provide reassurance to Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b. a delegated decision must have support from the Elected Members represented on the Community Committee (or in the case of funds delegated by a Community Committee to individual Wards, the relevant Ward Councillors), however should an Elected Member not agree with a matter for delegated decision then this should be deferred to the next meeting of the Community Committee; and
  - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for Members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2022/23**

16. The total revenue budget approved by Executive Board for **2022/23** was **£74,600**. Table 1 shows a carry forward figure of **£41,451.87** which includes underspends from projects completed in **2021/22**. The total revenue funding available to the Community Committee for **2022/23** is therefore **£116,051.87**. A full breakdown of the projects approved or ring-fenced is available on request.
17. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
18. The Community Committee is asked to note that there is currently a remaining balance of **£75,333.09**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2022/23**

	£
<b>INCOME: 2022/23</b>	<b>£74,600</b>
<b>Balance brought forward from previous year</b>	<b>£41,451.87</b>
<b>TOTAL AVAILABLE: 2021/22</b>	<b>£116,051.87</b>

Ward Projects	£	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
War Memorial / Cenotaph Refurbishment	£2,859.58	£2,859.58			
Construction of Arthington Cricket Pavilion	£23,935.00	£23,935.00			
Temporary facilities at High Royds Cricket Ground	£2,174.20		£2,174.20		
New Netting & Practicing Facilities	£10,000.00				£10,000.00
Bowls Green Refurbishment	£1,750.00	£1,750.00			
<b>Balance brought forward from 2021/22</b>	<b>£41,451.87</b>	<b>£3,921.90</b>	<b>-£1,443.90</b>	<b>£4,253.38</b>	<b>£34,720.49</b>
<b>New allocation for 2022/23</b>	<b>£74,600</b>	<b>£18,650</b>	<b>£18,650</b>	<b>£ 18,650</b>	<b>£18,650</b>
<b>Total approved in 2022/23</b>	<b>£40,718.78</b>	<b>£28,544.58</b>	<b>£2,174.20</b>	<b>£0</b>	<b>£ 10,000.00</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£75,333.09</b>	<b>-£5,972.68</b>	<b>£15,031.90</b>	<b>£22,903.38</b>	<b>£43,370.49</b>

**Wellbeing and Capital projects for consideration and approval**

19. The following projects are presented for Members' consideration:

20. **Project Title:** Small Grants and Skips

**Name of Group or Organisation:** LCC Communities Team

**Total Project Cost:** £6,000

**Amount proposed:** £6,000 (£1,500 per ward suggested)

**Wards covered:** Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley and Yeadon

**Project Description:** Funding to be used to provide small grants and skips when requested throughout the year

21. **Project Title:** Community Engagement budget

**Name of Group or Organisation:** Communities Team

**Total Project Cost:** £500

**Amount proposed:** £125 per ward

**Wards covered:** Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley and Yeadon

**Project Description:** Budget to be used for room hire for Community Committee meetings and workshops.

**Community Committee Priorities:** Best City for Communities

22. **Project Title:** Coppice Wood Grove Post and Rail replacement.

**Name of Group or Organisation:** Housing Leeds

**Total Project Cost:** £13,600

**Amount proposed:** £4,896

**Wards covered:** Guiseley and Rawdon

**Project Description:** The cost to complete the project would be £13,600 in total. As the beneficiaries are 64% council tenants, I Have asked the ONW HAP panel for 64% towards this and they have approved this part of the funds, could I ask the Community Committee for the other 36% which would be £4,896?

**Community Committee Priorities:** Best City For communities.

23. **Project Title:** Micklefield Park Cycle Track

**Name of Group or Organisation:** Leeds City Council Parks and Countryside

**Total Project Cost:** £27,716.61

**Amount proposed:** £27,716.61

**Wards covered:** Guiseley and Rawdon

**Project Description:** The grant will be used to create a children's cycle track round the outside of the children's trim trail equipment in Micklefield Park.

**Community Committee Priorities:** Best City for Communities

24. **Project Title:** Upgrades to Greenacre Hall

**Name of Group or Organisation:** Greenacre Hall Association

**Total Project Cost:** £5,000

**Amount proposed:** £5,000

**Wards covered:** Guiseley and Rawdon

**Project Description:** The grant will be used to upgrade the facilities at Greenacre Hall to allow for long term use of the facilities.

**Community Committee Priorities:** Best City for Communities

25. **Project Title:** Otley and Yeadon CCTV for 2022/23

**Name of Group or Organisation:** Leedswatch

**Total Project Cost:** £8,000

**Amount proposed:** £8,000

**Wards covered:** Otley and Yeadon

**Project Description:** For the monitoring and maintenance of the 8 cameras in the Otley and Yeadon ward.

## **Community Committee Priorities: Best City for Communities**

26. **Project Title:** Horsforth CCTV for 2022/23

**Name of Group or Organisation:** Leedswatch

**Total Project Cost:** £2,000

**Amount proposed:** £2,000

**Wards covered:** Horsforth

**Project Description:** For the monitoring and maintenance of the 2 cameras in the Horsforth ward.

## **Community Committee Priorities: Best City for Communities**

27. At the Community Committee meeting in March 2022 the Community Committee awarded £4,500 to Public Access Defibrillators UK to install defibrillators in the Guiseley and Rawdon Ward. The applicant has returned the funding and the proposal is for the Communities Team to commission this project internally.

28. At the Community Committee meeting in March 2022 the Community Committee approved in principle the 2 projects listed below.

£7,917.60 for the 2022/23 Site Based Gardener project for Guiseley and Rawdon ward.

£12,000 for new lighting at Guiseley Theatre CIC.

Guiseley and Rawdon members are invited to formally approve this funding or for the ringfenced funding to be returned into the Guiseley and Rawdon ward pot.

## **Delegated Decisions (DDN)**

29. Since the last Community Committee on 7 March 2022 the following projects have been considered and approved by DDN:

- Arthington Cricket Club (£6,065 Adel & Wharfedale Capital )
- Arthington Cricket Club (£23,935 Adel & Wharfedale Revenue)
- Pool Sports and Social Club (£5,000 Adel & Wharfedale Capital)
- Menston Cricket Club- (£2,174.20 Guiseley and Rawdon Revenue)
- Otley Cricket Club- (£10,000 Otley and Yeadon Revenue)
- Bramhope Bowls Club- (£1,750 Adel & Wharfedale Revenue)

30. Since the last Community Committee on 7 March 2022 no projects have been declined.

## **Monitoring Information**

31. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.



## Youth Activities Fund Position 2022/23

32. The total available for spend in Outer North West Community Committee in **2022/23** including carry forward from previous year, was **£2,462.24**.

33. The Community Committee is asked to note that so far, a total of **£0** has been allocated to projects, as listed in **Table 2**.

34. The Community Committee is also asked to note that there is a remaining balance of **£54,452.24** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2022/23**

	Total allocation
<b>Income 2022/23</b>	<b>£51,990</b>
Carried forward from previous year	<b>£2,462.24</b>
<b>Total available budget for this year 2022/23</b>	<b>£54,452.24</b>

Projects 2022/23	Amount requested from YAF
<b>Total spend against projects</b>	<b>£0</b>
<b>Remaining balance</b>	<b>£54,452.24</b>

## Small Grants and Skips Budget 2022/23

35. The Outer North West has not yet allocated a Small Grants and Skips budget. Members are asked to note the allocation broken down by ward and summarised in Table 3.

**TABLE 3: Small Grants and skips 2022/23**

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Budget approved	0				
ONW PHAB	£596.06	£298.03		£198.69	£99.34
Guiseley Clock	£500		£500		
Summer DalesBus	£500	£250.00			£250

Big Jubilee Lunch	£500		£500		
Total approved					
<b>Remaining balance</b>	<b>£2,295.27</b>	<b>£747.24</b>	<b>£1,000</b>	<b>£198.69</b>	<b>£349.34</b>

### Capital Budget 2022/23

36. The Outer North West has a capital budget of **£40,308 available** to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

**TABLE 4: Capital 2022/23**

	£	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Capital Injection May 2020	£7,900.00	£1,975	£1,975	£1,975	£1,975
Capital Injection November 2020	£900	£225	£225	£225	£225
Starting totals	£	£	£	£	£
Horsforth Skatepark	£2,650			£2,650	
Holt Park Tennis Courts paths		£1,500			
Starting totals	£48,773	£10,415	£15,690	£225	£22,544
Arthington Cricket Club	£6,065	£6,065			
Pool Sports and Social Club	£5,000	£5,000			
Capital Injection November 2021	£2,600	£650	£650	£650	£650
<b>Balance remaining (per ward)</b>	<b>£40,308</b>	<b>£0</b>	<b>£16,340</b>	<b>£875</b>	<b>£23,194</b>

## Community Infrastructure Levy (CIL) Budget 2022/23

37. The Community Committee is asked to note that there is **£252,022.97** total payable to the Outer North West Community Committee with **£213,829.97** currently available to spend. The breakdown is as follows Adel & Wharfedale **£69,322.76**, Guiseley & Rawdon **£142,274.86** and Otley & Yeadon **£2,232.35** which is detailed in **Table 5**.

**TABLE 5: Community Infrastructure Levy (CIL) 2022/23**

	ONW (£)	Adel & Wharfedale	Guiseley & Rawdon	Otley & Yeadon
Remaining Balance March 2021s	£193,267.13	£11,846.76	£180,025.85	£1,394.52
Injection 2021	£58,755.84	£57,476.00	£442.01	£837.83
Balance 2021-2022	£252,022.97	£69,322.76	£180,467.86	£2,232.35
<b>Projects approved in 2022/23</b>				
Nunroyd Park Fencing	£26,368.00		£26,368.00	
Micklefield Park Steps	£11,825.00		£11,825.00	
Total Spend 2021-2022	£38,193.00	£0.00	£38,193.00	£0.00
Balance remaining for <b>2022/23</b>	£213,829.97	£69,322.76	£142,274.86	£2,232.35

## Consultation and Engagement

38. The Community Committee has previously been consulted on the projects detailed within the report.

## Equality and Diversity/Cohesion and Integration

39. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

## Council Polices and City Priorities

40. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

## Resources and Value for Money

41. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

42. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

43. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

44. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

45. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraphs 20-28)
- c. Details of the projects approved via Delegated Decision (paragraph 29)
- d. Monitoring information of its funded projects (paragraph 34)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants and Skips Budget (Table 3)
- g. Details of the Capital Budget (Table 4)
- h. Details of the Community Infrastructure Levy Budget (Table 5)



**Report of:** Liz Jarmin, Head of Locality Partnerships

**Report to:** Outer North West Community Committee

**Report author:** Carl Hinchliffe, Community Committee Team Manager

**Date:** Monday 27th June 2022

**To note**

## **Title: Community Committee Champions Role Profile**

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### **Purpose of report**

1. To provide the Outer North West Community Committee with an update on the Champions Role profile.

### **Main issues**

2. In 2019, the Head of Locality Partnerships offered individual meetings with each of the Community Committee Chairs, to gain a better understanding of their committees and the challenges and opportunities of each one.
3. A recurrent theme was the role of the themed Community Committee Champions and it was agreed at a subsequent Chairs Forum that a review of the Champions Role would take place, which would include the development of a role profile for the Champions that better outlined what the role and its responsibilities entailed.
4. A draft role profile was developed and agreed by a small working group that reflected and acknowledged the role that Champions already undertook within their committee areas but sought to clarify to Champions what their role involves.
5. Furthermore, the profile identified specific areas of focus for each of the themed Champions at both city-wide and Community Committee level. These will be agreed at the city-wide level by the responsible Executive Member in conjunction with the 10 themed Champions and relevant Service Leads. At the Community Committee level, these will be agreed by the committee themselves on an annual basis.

6. At the Chairs Forum meeting in February 2022, the Champions Role profile was discussed and ratified by Chairs, in order that the role profile could be rolled out to Elected Members within the next municipal year.
7. As we're aiming to ensure that the work of the Champions over the municipal year becomes more focused, the Executive Board Member for Communities has recommended that anyone appointed into a Champions Role covers one key theme and avoids putting themselves forward to be appointed for a number of Champion Roles.
8. The Champions Role and its strategic leadership function will be key to the programmes of work that are developed in each committee area over the next 12 months, as they will be acting as an interface and playing a substantial role in shaping the committee's agenda and local services. This connectivity is essential in order to achieve increased service improvement and provide local influence on service delivery, especially when dealing with services that are delegated to the Community Committees.
9. Once Champions have been formally appointed in the committees, meetings will be arranged with themed Champions.
10. The Cover Report and Champions Role profile are intended to provide the Outer North West Community Committee with on work taking place in relation to the Community Committee Champions, following discussions that have taken place with the Executive Board Member and Community Committee Chairs.

## **Recommendations**

11. Elected Members are asked to note the contents of the Cover Report and the Champions Role profile, when making appointments to each of the themed Champions.

## **Community Committee Champions – Role and Responsibilities**

**Theme – xxx**

### **Role of the Community Committee Champion**

- ✓ Lead on the oversight and delivery of a themed programme work across the Community Committee Area
- ✓ Work with elected colleagues, partners and local people to drive improvements across the committee area within the remit of the Champion theme
- ✓ To provide regular updates to the Community Committee and bring any emerging or priority issues relating to the theme to the attention of the committee
- ✓ To chair themed sub-groups, and where appropriate provide oversight on requests for grant funding relevant to the theme
- ✓ To lead on the dissemination of information and raise awareness of agreed issues relating to the theme
- ✓ Provide political influence in the delivery of the theme in the committee area
- ✓ To work with the relevant Executive Member and other themed champions across the city to address city wide priorities associated with the theme
- ✓ Support the development of local and cross committee themed projects where appropriate
- ✓ Attend and represent the Community Committee at themed events and other activities as appropriate

### **Specific responsibilities of xxx Community Committee Champion**

**City wide responsibilities (TBA with responsible Executive Member, themed Champions and Service Leads)**

**Community Committee responsibilities (TBA by each Community Committee)**

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**Report of: City Solicitor**

**Report to: Outer North West Community Committee, [Adel& Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon]**

**Report author: Debbie Oldham                      0113 3788656**

**Date: 27<sup>th</sup> June 2022                                      For decision**

## **Community Committee Appointments 2022/2023**

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### **Purpose of report**

- 1 The purpose of this report is to note the appointment of Councillor Eleanor Thomson as Chair of the Community Committee for 2022/23 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to those positions detailed in section 6 / the appendices.

### **Main issues**

#### **Noting Appointment of Community Committee Chair for 2022/23**

1. Members are invited to note the appointment of Councillor Thomson as Chair of the Community Committee for 2022/23, as agreed at the recent Annual Meeting of Council.

#### **Appointments to Outside Bodies including Cluster Partnerships, Housing Advisory Panels and Local Care Partnerships**

2. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 is the current schedule of organisations as delegated to the Community Committee.
3. Most recently, Member Management Committee agreed in 2019 that appointments to Local Care Partnerships be delegated to Community Committees for determination.

### **Appointments to Community Committee ‘Champions’**

4. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

### **Appointment to Corporate Parenting Board**

5. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

### **Schedule of Appointments**

6. The Committee is invited to review the details in the table below together with the accompanying information which follows / is appended, and determine appoints for the 2022/23 municipal year:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Current Appointee(s)</b>
Outside Bodies		
Bramhope Youth Development Trust	1	B Flynn
Horsforth Live at Scheme	1	Formerly D Collins
Yeadon Town Hall CIC	1	R Downes
Rawdon & Laneshaw Bridge School Trust (This also has non-member representatives to note who are: Colin Smith, Sarah Samuel, Louise Waddington, John Davies and Marian Smith)	1	J Shemilt
Children’s Services Clusters		
Horsforth	1	Formerly D Collins
ESNW – Extended Services North West	1	B Flynn
Aireborough	1	P Alderson & R Downes
Otley/Pool/Bramhope	1	B Anderson & S Lay
LHAPs	4	S Lay

		C Anderson Formerly G Latty & D Collins
LCPs		
Holt Park & Woodsley	1	C Anderson
Aireborough & Air Valley	1	Formerly G Latty
Champions		
Children's Services	1	B Flynn
Environment, Skills & Welfare	1	R Downes
Health, Wellbeing & Adult Social Care	1	Formerly G Latty
Transport	1	P Wadsworth
Environment and Community Safety	1	B Anderson
Corporate Parenting Board	1	B Flynn

## Options

### Outside Bodies

7. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within the table at section 6 / the appendices. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 8-14:
8. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder<sup>1</sup> either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
9. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
10. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at

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<sup>1</sup> For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

11. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
12. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
13. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
14. Please note, any appointments to those Outside Bodies detailed in the appendices / section 6 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

### **Local Housing Advisory Panels**

15. Ward Members play an important role in helping HAPs undertake their activity; sharing wider Community Committee priorities, giving updates about key pieces of work or projects, helping HAPs establish their priorities and by sharing local knowledge about community or environmental issues. Council nominations also help HAPs consider every opportunity to join HAP funding resources with local Community Committee or other funding sources for the benefit of communities.

The Outer North West Community Committee in their 2022/23 round of nominations, is therefore requested to:

- a. Nominate up to 1 Ward Member per Ward within the Outer North West HAP area
- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
- c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes, nominations are sought on an optional basis (see Appendix 2)

### **Local Care Partnerships**

16. Local Care Partnerships (LCPs) bring health and care providers together with other partners and local communities to improve people's experience of care to be more personalised and joined up. The second purpose is to tackle the health inequalities that exist both within local communities and across Leeds. LCPs are aligned to Primary Care Network boundaries; NHS funded collaborations of GP practices working together locally to share resources and extend their offer. Further information on Local Care Partnerships and their current priorities can be found on their website <http://inspiringchangeleeds.org/local-care-partnerships/>
17. From July 2019 forwards Community Committee meetings agreed individual arrangements for representation from Members at LCP meetings. Members raised

that representation on LCPs could helpfully be aligned with the existing Community Committee Health Champion role for some committees, as well as consider how wider elected members were included. Community Committees recognised there were already good relationships in place between some Members and individual GPs but that the picture varied significantly from GP practice to GP practice.

18. In 2019 a number of LCPs were newly formed and others yet to come together. Proposals were put forward on a 'best fit' approach to membership, mapping the geography of LCPs to Community Committee boundaries. Appendix 3 captures this best fit.
19. All LCPs are now in place and meet on a regular basis. Frequency of meetings varies from one LCP to another. Whilst some meet monthly others come together on a bimonthly or quarterly basis. All LCPs also have working groups or task and finish groups to take forward their key priority strands of work. During COVID these meetings have been virtual which has resulted in a greater breadth of partners being able to attend and contribute regularly. This includes participation by Members. To strike a balance between attendance and ability to network and strengthen local relationships the LCPs have moved to a model of a mix of in person meetings (at least three per year per LCP) and online meetings (mainly by Teams, some by Zoom).
20. Members are an integral part of LCPs and it is requested that the links between LCPs and Community Committees are retained and strengthened. Community Committees are therefore requested to nominate members to those LCPs aligned to their Committee.

### **Community Committee 'Champions'**

21. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
  - To provide local leadership and champion the agenda at the Community Committee.
  - To represent the Community Committee at relevant meetings, forums and local partnerships.
  - To build links with key services and partners.
  - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
  - To maintain an overview of local performance.
  - To consult with the Community Committee and represent local views as part of the development and review of policy.
22. As set out in the Constitution, the Community Committee is invited to appoint to the Community Lead Member roles detailed in section 6.
23. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting 2 of the roles namely:
  - Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.

- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

### **Corporate Parenting Board**

24. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
25. Executive Board has previously agreed a clear framework for the corporate parenting role in Leeds which is set out in the Leeds Corporate Parenting Strategy 2021 - 2024. This includes ensuring a core group of councillors with a special interest in leading the work on Corporate Parenting – who are nominated to the ‘Corporate Parenting Board’. This Corporate Parenting Board includes representation from each of the 10 Community Committees alongside partners from relevant statutory and third sector organisation, and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
26. In 2021 Leeds published the City’s Corporate Parenting strategy which sets out the priorities for ensuring that our children in care and care leavers receive the highest quality services and support. This strategy is overseen by our Corporate Parenting Board, which also ensures that our ‘Promises’ to children in care and care leavers are delivered. The Board considers information including fostering services, residential care, looked after children’s educational attainment and their voice and influence across the city. Representatives on the board are expected to link back to their Community Committee and champion the importance of effectively supporting the work of the board. The Corporate Parenting Board is an important partnership within the overall framework of support and accountability for looked after children’s services and is chaired by the executive member for children’s and adult services.
27. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2022/23 municipal year and to promote attendance and engagement with the Corporate Parenting Board. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.
28. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

### **Children’s Services Cluster Partnerships**

29. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected

members and a senior representative from children's services. Local clusters are key to the Leeds Children and Young People's Partnership arrangements.

30. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.

31. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).

32. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.

33. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.

34. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.

## **Corporate considerations**

### **a. Consultation and engagement**

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

### **b. Equality and diversity / cohesion and integration**

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of

promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

**c. Council policies and city priorities**

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's policies and priorities.

**d. Legal implications, access to information and call in**

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

If a Councillor is nominated to an Outside Body by the Council then that Councillor receives full indemnity from the Council. For example should someone attempt to take action against a Councillor personally in their role as a Council appointed trustee/director of an Outside Body; then the Council would cover the cost of defending the action against that Councillor, and if the action were successful the Council would cover any compensation which the Councillor had to pay. The only exception to this is for "fraud, or other deliberate wrongdoing or recklessness". The indemnity applies to a company, trust, or charity and whether a Councillor is nominated as a director or trustee. If a Member has not been nominated by the Council, then the indemnity will not apply, and the Member should check that the trust, company etc. has got appropriate insurance cover for its trustees/directors.

**e. Risk management**

In not appointing to those Outside Bodies listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

## **Conclusion**

35. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

## **Recommendations**

36. The Community Committee is asked to consider and confirm appointments to those positions detailed in section 6 / the appendices, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;



37. The Committee is also invited to note the appointment of Councillor Thomson, as Chair of the Community Committee for the duration of 2022/23, as agreed at the recent Annual Meeting of Council.

**Background information**

- None

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## Community Committee Appointments to Outside Bodies (Outer North west)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Last App'mnt
Bramhope Youth Development Trust	Yes	1	Jul-22	1	Billy Flynn	Y	Annual	Jul-21
Horsforth Live At Home Scheme	Yes	1	Jul-22	1	Dawn Collins	Y	Annual	Jul-21
Prince Henry's Grammar School - Foundation Governors	Yes	1	Jul-24	1	Ryk Downes	Y	3 Years	Jul-21
Yeadon Town Hall CIC		1	Jul-22	1	Ryk Downes	Y	Annual	Jul-21
Rawdon And Laneshaw Bridge Trust	Yes	1	Jun-22	1	J Shemilt Non member Reps - David Longley, John Peebles, Colin Smith	Y	3 years	Jun-19
<b>Local Housing Advisory Panel(s) - Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda</b>		4	Jul-22	4	C Anderson	Y	Annual	Jun-19
					S Lay	Y	Annual	
					G Latty	Y	Annual	
					D Collins	Y	Annual	
Childrens Service Clusters - H/forth		6	Jul-22	1	D Collins	Y	Annual	
Childrens Service Clusters - ESNW (Extended Services North West Leeds)			Jul-22	1	B Flynn	Y	Annual	
Childrens Service Clusters - Aireborough			Jul-22	2	P Alderson and R Downes	Y	Annual	
Childrens Service Clusters - Otley/Pool/Bramhope			Jul-22	2	B Anderson and S Lay	Y	Annual	
Local Care Partnership - Holt Park & Woodsley	no	1	Jul-22	1	C Anderson	Y	Annual	
Local Care Partnership - Aireborough & Aire Valley	no	1	Jul-22	1	G Latty	Y	Annual	
		15		16				
Number of places		15						
Places held pending review		14						
Places currently filled beyond June 22		1						
Number of places to fill		14						
Number of Members in the Committee Area		12			Percentage of Members on the Committee			
Labour		3				25		
Liberal Democrat		3				25		
Conservative		6				50		
Other to list								
Total		12						

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Housing Advisory Panel	LCC Homes	Ward	LCC Homes
Inner East	6899	Burmantofts & Richmond Hill	4299
		Gipton & Harehills	2600
Inner North East	2959	Chapel Allerton	1885
		Moortown	482
		Roundhay	592
Inner North West	3617	Headingley & Hyde Park	482
		Little London & Woodhouse	1855
		Weetwood	1280
Inner South	6289	Beeston & Holbeck	2433
		Hunslet & Riverside	1767
		Middleton Park	2089
Inner West	7965	Armley	2660
		Bramley & Stanningley	2903
		Kirkstall	2402
Outer East	4376	Killingbeck & Seacroft	4376
Outer North East	2295	Alwoodley	1082
		Harewood	371
		Wetherby	842
Outer North West	3550	Adel & Wharfedale	624
		Guiseley & Rawdon	691
		Horsforth	874
		Otley & Yeadon	1361
Outer South	4117	Ardley & Robin Hood	876
		Morley North	916
		Morley South	1079
		Rothwell	1246
Outer South East	5323	Crossgates & Whinmoor	1828
		Garforth & Swillington	859
		Kippax & Methley	1115
		Temple Newsam	1521
Outer West	4884	Calverley & Farsley	711
		Farnley & Wortley	2455
		Pudsey	1718

(March 2022)

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LCP		Suggested Community Committee Member Appointment
Seacroft, Cross Gates and York Road	Seacroft	Inner East
	York Road	Inner East and Outer East (Halton Moor and Cross Gates)
	Cross Gates	Outer East
LS25/26	Garforth/Kippax/Rothwell	Outer East
		Outer South
Central	Central	Inner North East
HATCH (Chapelton, Harehills, Richmond Hill & Burmantofts)	Chapelton	Inner North East
	Harehills, Richmond Hill and Burmantofts	Inner East
Wetherby	Wetherby	Outer North East
Holt Park and Woodsley		Inner North West
Leeds Student Medical Practice		Inner North West
Aireborough & Aire Valley	Otley and Yeadon	Outer North West
Middleton & Beeston		Inner South
Morley	Morley	Outer South
Armley	Armley	Inner West
	Bramley, Wortley & Middleton	Inner West and Outer West
West Leeds	Pudsey and Bramley	Outer West

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**Report of:** Head of Locality Partnerships

**Report to:** Outer North West Community Committee  
Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley  
and Yeadon

**Report author:** Jonny Russell

**Date:** 27<sup>th</sup> June 2022 **For recommendation / to note**

**Outer North West Community Committee - Update Report**

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## **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

3. Members will have considered Appointments to Outside Bodies and Community Champions elsewhere on the Community Committee agenda. Members are now asked to make nominations to each of the Outer North West Community Committee Sub Groups for 2021/22. The 2021/22 representatives are shown below:

Sub Group	Number of places	Current appointees	Community Committee Champion
<b>Community Safety &amp; Environment</b>	4	Cllr B Anderson Cllr Campbell Vacant Cllr Wadsworth	Cllr B Anderson
<b>Children and Families</b>	4	Cllr Shemilt Cllr Flynn Cllr Lay Cllr Alderson	Cllr Flynn
<b>Transport</b>	4	Cllr Wadsworth Cllr B Anderson Cllr Downes Vacant	Cllr Wadsworth
<b>Health</b>	4	Vacant Cllr C Anderson Cllr Lay Cllr Shemilt	Vacant

4. Members are invited to nominate representatives for each of the Outer North West Community Committee Sub Groups.

5. Housing Leeds Update

Priority areas for Housing Leeds continue to be rent collection and void reduction and officers are looking improve performance on each as the year progresses. Improving collection and letting empty properties is essential to improve the financial position of the department and allow more work to be done on improving properties and the environment.

The cycle of walkabouts has been reduced, after consultation, to two per year after a review of the process:

The intention is to develop them as a more meaningful tenant engagement activity and to help improve their value as an estate management tool. The aim is to improve the effectiveness of the walkabout programme to focus on reporting the outcomes and also the efficiency to enable a streamlined process in exploring a more digitalised communication approach.

**The proposed changes are as follows:**

1. advertise public walkabouts **twice a year**, to take place during April/May and September /October. This would be the minimum commitment of service by Housing Leeds, but the

amended service standard should have flexibility to be increased by local teams if they choose.

The Tenant Scrutiny Boards view was that it is important that we do not have a 'one size fits all' approach. Across the city, we have a wide range of differing issues on estates with some areas presenting higher risk environmentally. As part of an amended procedure, Housing Managers should have the provision to risk assess their area with a need led approach to increase the frequency of walkabouts beyond two. It is acknowledged that some areas may need more targeted intervention work and estate inspections and environmental work will be focussed outside of the walkabout procedure. For example, initiatives in Priority Neighbourhoods.

- b. To ensure the estate walkabout programme is a positive tenant engagement activity as well as the ward member attendance and priorities that they have within the environment, Housing Managers will consult with elected members to affirm frequency of walkabouts in the ward.
- c. Rather than assessing footpaths yearly, these would be incorporated into the mapped walkabout route and checked twice yearly.
  - d) To remove estate scoring from the walkabout procedure. This would remove the subjective and inconsistent nature of scoring
    - a. As part of walkabout route mapping, communal grass areas should be included and inspected during the walkabout. The new proposed form would have a section to incorporate comments.
    - b. To support continuity on walkabouts, at the start of the financial year, local teams should map out (or reaffirm) a route for their patch. This would support officers to cover in the event of annual leave, absence, staff changes and new recruits.
    - c. To improve the 'virtual' walkabout projects within Your Voice Leeds, to use the learning from this to develop a rotational approach across the City with a quarterly approach within an Area Team. The TEO will lead the project and with the support from the local Area Team & local HAP agree the virtual walkabout area each quarter.

This will enable will both enable residents for invite, inform and provide opportunity for feedback from residents.

### **Adel and Wharfedale**

Improvement work continues on the Holtdale estate with a number of flats benefitting from a scheme of external wall insulation (they are none standard build – Wimpey no fines concrete walls – that have very a poor thermal rating) new heating systems, solar panels and new windows. There is also a roofing programme on the estate.

The waste management of the estate has changed for the properties in the scheme as their bin shed had to be decommissioned. The flats now have small round bins, but they should be using them in the same way as they used their bin shed. Housing and Waste management visited the estate on 14 June and 4 blocks of flats are to be given wheelie bins as a result – which should improve the containment of waste in those areas.

The Leeds Anti-Social Behaviour Team (LASBT) have 9 open cases in the Adel and Wharfedale ward with one not involving LCC tenants. The Holtdale estate has 7 of the cases.

### **Guiselley and Rawdon**

Housing are still waiting for the flooring on the Greenlea flats to commence.  
 There is one case open with LASBT in the area.  
 Housing have removed a couple of old asbestos garages from a plot on Coppice Wood Close, which makes the area look less run down.

### Horsforth

The Cleaner Neighbourhoods team on instruction from the Housing Officer have cleared a number of areas around St James estate and the work was commended. They also cleared a significant area of fly-tipping behind a block of flats on St James Walk.  
 LASBT have no open cases in the Horsforth area.

### Otley and Yeadon

The scheme to renew the entrance doors and the control systems to the Faifax Flats in Otley is now completed.  
 LASBT are working on two cases in Yeadon and five cases in Otley.

### Lettings so far this year

#### Adel and Wharfedale

Property type	Count of Prop Type
1BF	4
3BH	1
4BH	1

#### Guiseley and Rawdon

Property type	Count of Prop Type
1BF	3
1BB	2
2BF	1
2BFU	1
3BH	2
<b>Grand Total</b>	<b>9</b>

#### Horsforth

Type	Count of Prop Type
1BB	1
1BF	4
2BF	4
2Bf U	1
2BH	1
2BUF	1
3BF	1
<b>Grand Total</b>	<b>13</b>

## Otley and Yeadon

Type	Count of Prop Type
1BB	4
1BF	12
1BF G	1
1BF U	1
2BB	1
2BF	1
2BF G	1
2Bf U	1
2BH	1
<b>Grand Total</b>	<b>23</b>

## 6. Public Health Update

### FREE THERAPY SESSIONS FOR THOSE WHO CARE FOR OTHERS.

There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist if you are experiencing feeling difficult to cope with after caring for others during the Covid-19 epidemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a counsellor if you are ensuring.

Here is a link to our at-a-glance page which contains links to all of our offers

<https://wystaffwellbeinghub.co.uk/support-for-me/get-support>

The main Hub page is here <https://wystaffwellbeinghub.co.uk/> - this also hosts a little animation which explains the Hub.

The key messages are these:

- If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and again looking after others during the coronavirus epidemic. in West Yorkshire and are experiencing feelings that are difficult to cope with, our mental health workers are here to support you now and find the extra help that is right for you.
- The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone – including volunteers.
- The staff support line operates every day, 8am-8pm and is staffed by trained listeners. Call free on 0808 196 3833.
- You can self-refer for one-to-one therapy. Referrals are actioned within one working day and a first appointment will be offered for within a week. This is our self-referral <https://wystaffwellbeinghub.co.uk/support-for-me/self-referral>

## Everybody Can Weight Management Update

- For the time being, we are putting Everybody Can campaign on hold, as we are planning to evolve our brand to become a central point for all things to help residents of Leeds live a healthy life.
- Going forward, we will be working with organisations across the city to ensure that 'Everybody Can' becomes your one stop information point for healthy living, including eating well, losing weight, moving more, and quitting smoking.
- In the meantime, if you would like any information on healthier eating, lose weight, being active or quitting smoking please visit – Better Health – NHS ([www.nhs.uk](http://www.nhs.uk)) or for local services to support you live a healthier life, go to One You Leeds | One You
- Thank you all for your fantastic support and for encouraging each other in making positive steps to maintaining a healthy weight.

### **Free Personalised End of Life Care training**

The West Yorkshire Health and Care Partnership's Personalised Care Programme are delivering, in partnership with St Gemma's Hospice: Personalised End of Life Care Training:

This training consists of 4 virtual interactive education sessions will focus on 4 key areas of end of life:

- Supporting personalised and advance care planning discussions at the end of life
- Difficult conversations at the end of life
- Supporting carers to care for patients in last weeks and days of life
- Bereavement and loss (including self-care)

The training is open to participants within the West Yorkshire and Harrogate region only and places are limited.

<https://www.eventbrite.com/o/st-gemmas-hospice-academic-unit-of-palliative-care-20041908130>

### **Annual Leeds Public Health and Wellbeing Conference 2022**

Elland Road, Leeds, 20 June, 9.30-4.00pm

The Power of Connections

This is your opportunity to hear about the latest public health evidence and what works, to network with colleagues and celebrate all the great work that is taking place in Leeds.

The conference is relevant for anyone who is working to improve health and wellbeing in Leeds.

### **Uptake of Long Covid-Support Services**

Work is currently underway to encourage local people across all Leeds city wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any local residents who feel they may have symptoms to access the service. There is a Leeds City Council Public Health information sheet attached with more detail from the Long-Term Conditions Team.

For more information, please contact the following Public Health Officers.

Carl.Mackie@leeds.gov.uk or Jonathan.Hindley@leeds.gov.uk

Covid-19 Support

The pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector Organisations, Volunteers and Elected Members encouraging those who have not done so to take up the offer of a free Covid-19 vaccination.

Advice on where to get a Covid-19 vaccination in Leeds can be found here.

- <https://www.leedscCG.nhs.uk/health/coronavirus/covid-19-vaccine/walk-in-clinics/>
- How to stay safe in Leeds and advice on any support required can be found here. <https://www.leeds.gov.uk/coronavirus>

### Air Pollution and Our Communities.

Poor air quality is the largest environmental risk to public health in the UK, as long-term exposure to air pollution can cause chronic conditions such as cardiovascular and respiratory diseases, as well as lung cancer, leading to reduced life expectancy.

To help mark Clean Air Day in June, this session will address the issue of air pollution, raising awareness of the types of pollutants, their harmful effects and how we can support communities to improve their health by modifying behaviours and minimising their exposures to air pollutants.

The session will specifically address:

- what air pollution is and the types of pollutants
- the health effects of air pollution
- the data gathered nationally and locally and what this means
- air pollution and its relationship with vulnerability and inequalities
- what we can do about air pollution and how you can help yourself

The session will be aimed at all colleagues in the public health wider workforce including frontline workers and third sector staff.

It will be presented by Public Health Specialists (Leeds City Council), Environmental Health, and Office of Health and Disparities (formally Public Health England).

### **National Carers Week: 6 - 12th June**

National Carers Week is an annual campaign to raise awareness of caring, highlight the challenges unpaid carers face and recognise the contribution they make to families and communities throughout the UK. This year's theme is to make caring visible and valued. A programme of Carers Week events in Leeds can be found on the Carers Leeds website Upcoming Events – Carers Leeds

### **Child safety week**

It's Child Safety Week from 6th-12th June, offering a reminder that conversations with families about safety can be a powerful way of preventing accidents and injuries.

On average, 55 children under five die every year in England due to preventable accidents in the home, while more than 370,000 are seen in Accident and Emergency departments.

But according to a Public Health England report, there's strong evidence that risks can be reduced through measures including home assessments and conversations about home safety.

The Child Accident Prevention Trust (CAPT) launches a range of resources this week, including fact sheets for parents, with versions in five community languages, session plans for safety workshops, and activity sheets for children.

The Public Health Resource Centre also offers a selection of posters and leaflets, including safety tips for toddlers, road safety resources and a room-by-room guide to creating a safe home.

### **Men's Health Week w/c 13th June**

Vaccinating everyone who is eligible can help to reduce the risk of becoming ill and needing to have time off work, school, or college. It will also reduce the risk of spreading COVID-19 to potentially vulnerable friends, colleagues, or family members who may become seriously unwell.

- Although it feels like life is returning to normal, COVID-19 is still with us.
  - The virus spreads easily when people are together in enclosed spaces such as on public transport or even indoors at home.
  - Getting up to date with your vaccinations is the best defence against infection, to keep yourself and your family healthy.
  - The medical professionals at the vaccination clinic will be happy to answer any questions you have about the vaccines. You can also read more on the NHS website.
- Visit Walk-in vaccination clinics for a full list of your options across Leeds.

### **Clean Air Day – 16th June 2022**

Air pollution is the biggest environmental threat to our health, no matter who you are or where you live.

The UK's largest campaign on air pollution has launched this year's resources ahead of Clean Air Day on 16th June.

These resources enable individuals, schools, businesses, health organisations, community groups and local authorities to demonstrate support for action on air pollution. These include "how to" guides for organising Clean Air Day events or play streets, posters and leaflets.

For more information about air pollution, including how you can protect yourself and others, visit Clean Air Leeds.

### **Sign up for pollution alerts**

You can sign up to receive email alerts from Leeds City Council when the Met Office forecasts that air pollution outdoors in Leeds will be 'High' or 'Very high'.

The alert will also include a reminder of the official health advice to follow.

The official Met Office pollution forecast is based on a combination of air quality monitoring data and computer modelling and can be viewed online.

### **Diabetes Week**

This Diabetes Week (13–19 June), we're celebrating each and every one of you. Your blood sugar won't always be in range. Figuring out food labels and menus might have you tearing your hair out. And you might have treated that 3am hypo with a few too many jelly babies. (And biscuits. Oh, and that sandwich...) But you're doing it, every single day. Living with diabetes, juggling the ups and downs. And that's worth celebrating. So, this Diabetes Week, let's celebrate you, the millions of people going through the same things, and everyone who's there to support you along the way.



Visit [www.diabetes.org.uk/diabetes-week](http://www.diabetes.org.uk/diabetes-week) to see the exciting plans for the week and see how you can get involved in Diabetes Week 2022.

## COVID-19 vaccination for children and young people – 5 to 17 years old

Vaccinating everyone who is eligible, including children and young people can help to reduce the risk of becoming ill and needing to have time off work, school, or college. It will reduce the risk of spreading COVID-19 to potentially vulnerable friends, colleagues, or family members who may become seriously unwell.

How to get a COVID-19 vaccine:

- book their COVID-19 vaccination appointment online at a vaccination centre or pharmacy  
Book your Covid-19 vaccine online
- check if there is a walk-in COVID-19 vaccination site near you to get vaccinated without needing an appointment Find a walk-in vaccination site
- Find a local walk-in vaccination clinic here: Walk-in vaccination clinics - NHS Leeds Clinical Commissioning Group ([leedscg.nhs.uk](http://leedscg.nhs.uk))

## **SUMMER HEATWAVE PLAN FROM THE UK HEALTH SECURITY PLAN HEALTH PROTECTION FOR THE SUMMER.**

The UK Health Security Agency (UKHSA) has released the heatwave plan for Summer 2022. The heatwave plan includes advice and resources for professionals such as the Beat the Heat checklist and social media assets which partners can use throughout summer and during heatwaves. The plan also includes action tables that highlight roles and responsibilities for partners and stakeholders, depending on the level of alert. The plan offers advice for the NHS, local authorities, social care and other public agencies, professionals working with people at risk, local communities and voluntary groups. LCC Public Health's Weather and Health Impact Group (WHIG) are adapting the heatwave plan to support local preparedness during the summer. The UKHSA plan and additional resources can be found here: <https://www.gov.uk/government/publications/heatwave-plan-for-england>

## **Community Engagement: Social Media**

7. **Appendix 2 Social Media Report** provides the Committee with information on posts, and details recent social media activity for the Outer North West Community Committee Facebook page, along with the three ward based Coronavirus Facebook help pages for the area.
8. The report highlights key themes promoted through social media posts, as well as topics addressed relevant to the period of time.

## **Corporate Considerations**

## **Consultation and Engagement**

9. The Community Committee has, where applicable, been consulted on information detailed within the report.

## **Equality and Diversity/Cohesion and Integration**

10. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

## **Council Polices and City Priorities**

11. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:
  1. Vision for Leeds 2011 – 30
  2. Best City Plan
  3. Health and Wellbeing City Priorities Plan
  4. Children and Young People's Plan
  5. Safer and Stronger Communities Plan
  6. Leeds Inclusive Growth Strategy

## **Resources and Value for Money**

12. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

## **Legal Implications, Access to Information and Call In**

13. There are no legal implications or access to information issues. This report is not subject to call in.

## **Risk Management**

14. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusions**

15. The report provides up to date information on key areas of work for the Community Committee.

## **Recommendations**

16. The Community Committee is asked to note the content of the report and comment as appropriate.

## **Background documents<sup>1</sup>**

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or

17. None.

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confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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**Report of:** Head of Locality Partnerships

**Report to:** Outer North West Community Committee

**Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon**

**Report author:** Jonny Russell

**Date:** Monday 27<sup>th</sup> June 2022

**To note:**

## **Community Committee Youth Activity Fund Consultation Report**

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### **Purpose of report**

1. The report provides the Outer North West Community Committee with background and context on the decision to not have a Youth Summit in 2021/22.
2. The report provides the Outer North West Community Committee with an update on the Youth Activity Fund Consultation with children and young people. The consultation aims to inform the Community Committee's Youth Activity Fund spend for the 2022/23 financial year.
3. The report provides the Outer North West Community Committee with reflections from the last year as a result of the COVID-19 pandemic and the challenges that this has presented Community Committees, the Communities Team and youth activity providers.

### **Main issues**

4. Each Community Committee has been allocated a Youth Activity Fund which it is responsible for administering. The Youth Activity Fund has been made available to provide local activities for children and young people aged 8-17 years across the city.
5. The Youth Activity Fund requires the engagement and participation of children and young people in the decision making and evaluation of the fund. Children and young people are involved at each stage of the funding process and advise Community Committees on the activities they would like to take part in, in their respective areas.
6. The Youth Activity Fund can provide money for activities that offer opportunities for play, arts, sport and culture, which enable young people to have fun, get creative and have new experiences both after school and during the school holidays.

7. In preparation for the planning for this municipal year's Youth Summits, the Communities Team met with the Voice & Influence Team. At this meeting, both parties offered their support to reflect on previous year's events and learning to inform future ways of working, however expressed concerns around bringing young people together from different schools/groups for a physical event, as there continued to be concerns over COVID-19 infection rates, particularly in schools and the proposal was made to push back the Youth Summits so that they were delivered in the new municipal year.
8. This approach was discussed and agreed with Community Committee Chairs in the Community Committee Chairs Forum meetings, as it would allow the Communities Team to hold further discussions with members of the Children & Families Sub Groups and Children's' Champions and explore options to inform future Youth Summit arrangements, alongside the latest guidance regarding the safety measures that schools may be putting in place over the following months.
9. So that the Community Committees were still be able to consult with young people on priorities for the Youth Activity Fund Budget spend, a Youth Activity Fund Consultation Survey was created. Capturing this feedback would ensure that young people were still able to inform the budget spend for each committee in 2022/23 and in this respect the survey would still produce the same desired outcome as a physical Youth Summit: <https://surveys.leeds.gov.uk/s/OSCECI/>.

## **Reflections from the last 12 months**

### **Youth Activity Fund Projects: Responding to the Pandemic**

10. The COVID-19 pandemic has caused a number of complications for activity providers that work with young people over the last 12 months. It has been a particular challenge for organisations to keep up to date with the changing Government advice and guidance regarding COVID-19.
11. Staff in the Community Committee Team have spent a proportion of their time, once again, liaising with projects and organisations that wanted to work with young people over the last year, making sure that projects were still able to demonstrate that they were ready to deliver their activities in accordance with Government guidance and legislation regarding COVID-19, making sure that organisations had the correct policies, procedures and risk assessments in place.
12. Over the course of the last 12 months organisations and youth providers have continued to adapt to the challenges that the COVID-19 pandemic has presented them and the young people they work with once again, often working differently, for example by moving their activity provision to an online virtual platform.
13. Adapting responses and approaches for projects to meet the needs of individual communities demonstrates the committee's and the organisations flexibility and

willingness to be agile in an ever-changing environment, as well as the desire to reach out and connect with young people during the COVID-19 pandemic.

### **Youth Activity Fund Consultation Survey**

14. Promotion of the online consultation survey was ongoing by the Communities Team, with publicity being posted on the committee Facebook pages, publicity being sent out to all our school & cluster contacts, youth groups and other organisations that are funded, or work with young people in the Outer North West Community Committee, as well as being circulated to our mailing lists. Posters have also been sent to our Community Hubs and Libraries, as well as our Housing Leeds contacts.
15. In addition to this the Communities Team also created a QR code that linked to the YAF Consultation Survey (image attached below). This was embedded into posters so that it could be scanned with smartphones/QR reader apps which most phones have, taking the user straight to the survey and giving us another valuable avenue for capturing feedback and engaging with young people.



16. The online consultation survey ran from November 2021 and stayed open until the 31st March 2022, where all feedback from young people was collated and fed into a Youth Activity Fund Consultation Report for the Inner South Community Committee, which will, in principle, inform the Youth Activity Fund Budget spend.
17. The Outer North West Community Committee received 23 survey responses to the Youth Activity Fund Consultation Survey. The vast majority of these were completed online, however some of the survey responses were completed in paper format at the Breeze Summer Events.

### **Youth Activity Fund Consultation Survey Recommendations**

18. The consultation surveys submitted by young people in the Outer North West Community Committee area suggest the following Youth Activity Fund priorities for 2022/23:
  - a. Youth activities on offer in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
  - b. Majority of provision taking place regularly after school, in the evenings and on the weekend with some holiday camps.
  - c. Ensure the activities are inclusive of friendship groups, have refreshments available and good quality staff.

d. Popular activities included;

1. Drama
2. Coding
3. Outdoor Adventures

(Other activities mentioned; Music, Arts and Crafts, Mixed activity fun days, cooking, badminton and Football)

19. It is recommended that any projects funded by the Outer North West Community Committee from the Youth Activity Fund focus on these key themes and activities in 2022/23.

20. It is also recommended that options are explored for a physical Youth Summit event in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

### **Appendix 1: Infographic outlining the Youth Activity Fund Consultation Survey**

Appendix 1 is attached with this report.

### **Corporate Considerations**

#### **Consultation and Engagement**

21. Community Committee Chairs, Children's Champions and Community Committees have previously been consulted on the proposals for the Youth Activity Fund survey.

22. The survey has been promoted far and wide across the Community Committee area, with publicity being posted on the Community Committee Facebook page, publicity being sent out to all school & cluster contacts, youth groups and any other organisations that are funded, or work with young people in the Community Committee area, as well as being circulated to local Councillors and the committee mailing list.

#### **Equality and Diversity/Cohesion and Integration**

23. All Youth Activity Fund funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

#### **Council Polices and City Priorities**

24. Projects submitted to the Community Committee for Youth Activity Fund funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan



## 6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

25. Aligning the distribution of Community Committee Youth Activity Fund funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

26. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

27. Risk implications and mitigation are considered on all Youth Activity Fund applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

28. The Youth Activity Fund Consultation Report provides up to date information on the Community Committee's Youth Activity Fund consultation survey position and invites committee members to use the consultation to inform its Youth Activity Fund spend for 2022/23.

### **Recommendations**

29. Members are asked to note:

- a. Reflections from the last 12 months during the pandemic (paragraphs 10 – 13).
- b. Details of the Youth Activity Fund consultation survey (paragraphs 14 - 20).
- c. That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23.
- d. That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey.
- e. That options are explored for a physical Youth Summit in the next municipal year, 2022/23. This will inform the Youth Activity Fund spend for 2023/24.

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**Report of:** Chief Officer Culture and Economy

**Report to:** Outer North West Community Committee [Adel, Wharfedale, Guiseley, Rawdon, Horsforth, Otley, Yeadon]

**Report author:** Karen Murgatroyd

**Date:** 27 June 2022

To note

## **Outer North West Community Committee – Update on LEEDS 2023 Year of Culture**

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### **Purpose of report**

1. To provide the Outer North West Community Committee with an update on the LEEDS 2023 and to gather input and support from elected members and residents.

### **Main issues**

2. The report and presentation are intended to provide the Outer North West Community Committee with an update on the LEEDS 2023 Year of Culture.
3. The report gives elected members the background to LEEDS 2023 and an insight into plans for the year.
4. The presentation provides the Community Committee with an overview of LEEDS 2023 activity already taking place in the Outer North West area, as well plans for local projects involving local residents during 2023.
5. The agenda item also provides elected members and the public with the opportunity to provide input to LEEDS 2023 on how best to engage and communicate with local communities about opportunities to get involved.

### **Recommendations**

6. Elected Members are asked to note the contents of the report and presentation that will be provided by officers from LCC's Culture team and staff from Leeds Culture Trust, who are responsible for delivering LEEDS 2023 year of culture.

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**LEEDS 2023** YEAR OF CULTURE

# LETTING CULTURE LOOSE

# Welcome to LEEDS 2023

## **Our vision:**

A thriving city and region  
where creativity fuels  
opportunity for everyone.

## **Our mission:**

A landmark year of culture  
connecting and benefiting people  
now and in the future.

**Diverse, inclusive and sustainable**



# My LEEDS 2023

Page 7  
Project Introduction to  
Community Committee  
Officers



**My LEEDS 2023** is about showcasing the everyday creativity of our communities, by inviting people to create their own version of LEEDS 2023 in their home, on their street, at their local club, gala or school.



# My LEEDS 2023 Aims

- **Remove barriers to engagement in culture by highlighting the civic role art and culture has in enabling everyone to reach their potential**
- **To unlock opportunities for everyone to live their best life by participating in creative activity**
- Create an opportunity for communities/individuals to celebrate LEEDS 2023 in the way they want to and engage with their neighbours as a result
- Develop a sustainable and empowered network of Neighbourhood Hosts
- Galvanise existing networks to deliver hyperlocal events
- Gift art to the city through an equitable process
- Present some of the best and most innovative co-creation projects in the city through development of My World My City My Neighbourhood projects
- Present a unique, unexpected and memorable WEEKENDER of activity

# Aims & Objectives

- A tangible shift in power, agency, and opportunity in the places Hosts live – substantial long-term legacy
- Building on My World My City My Neighbourhood co-creation learning
- Participants empowered to engage and lead cultural events
- A more diverse and inclusive sector and renewal of Leeds' once radical community-organised cultural events scene: asset based approach (ABCD Network)



## 1. Neighbourhood Hosts Scheme

## 2. Community Grants Programme

## 3. THE WEEKENDER

## 4. The GIFT: Keith Khan & 33

Artistic commission The Gift will see physical gifts distributed throughout wards and a digital version inspiring hundreds of parties, home events and neighbourhood gatherings during or around THE WEEKENDER.

## 5. My World My City My Neighbourhood & Hidden Stories

A selection of projects co-created by artists with communities across the city will be supported to develop to a next stage with possible public facing events and activities.



# Detail: Neighbourhood Hosts Scheme

- **Neighbourhood Hosts Training Programme** covering all aspects of creating cultural events in communities - from imagining the possibility of what could happen in their ward to making it happen; plus inspirational talks and trips and visits to spark ideas

Page 76  
Currently mapped as four Chapters:

**Get Talking:** engaging my community, becoming a host

**Get Dreaming:** creating my artistic vision, crafting a plan

**Get The Word Out:** creating an identity, generating buzz on my street

**Getting it on the road:** making the magic happen, helping it run smooth

- **Weekender Workshops:** through a series of workshops work with us to imagine, shape and deliver an event in their ward in August 2023 as part of THE WEEKENDER
- Attend regular meetings with the **Network of Neighbourhood Hosts** to share skills and experiences and contribute to the ongoing evaluation of LEEDS 2023.



# Neighbourhood Hosts Scheme cont.

- Build relationships with individuals, organisations and communities in their local area
- Be a key advocate for the LEEDS 2023 programme in communities and on the ground access point for residents to opportunities across the programme
- Host meet ups and events
- Work with a local Anchor organisation in their community, there to provide space and support for activities you want to make happen



## Detail: THE WEEKENDER

- Two days that will see every ward in Leeds animated with neighbourhood events (5-6 August 2023 TBC)
- 33 hyperlocal events curated and delivered by the Hosts across one weekend in August.

Street parties; cook outs; small scale carnivals; community festivals with a twist

- These events might include unexpected guest appearances from Leeds greats – think Gaby Logan hosting a party at Gipton Working Mens Club.



# Audiences & Beneficiaries

- Leeds residents and communities
- City wide audiences will be engaged and inspired at their local ward level
- All 33 wards
- Neighbourhood Hosts:

Those with a wide range of lived experience; those who may be out of employment and looking for skills and experience and those not from an arts background but who are well connected to and passionate about their communities



# Key Partners and Stakeholders

- **Funder:** Paul Hamlyn Foundation

- **Partners:**

ABCD Network

33 Anchor Organisations:

Leeds Community Foundation

Community Committees: Safer Stronger Communities Team

Leeds Faith, Donut Group, Neighbourhood Planning, LCC

Regeneration, Voluntary Action Leeds, Touchstone, Local Priority

Ward Network, Forum Central, Local Care Partnerships, NHS, Leeds

Arts, Wellbeing and Health Network, and Pavilion.

- **Evaluation Partner:**

University of Leeds: Frontier Institute





# Prospective Timeline

**May – Aug 2022:** Community Hosts recruitment campaign

**Sept 22:** Hosts recruited and inducted

**Sept – Jan 22:** Hosts undertake Hosts Training Programme

**Sept 22 – Aug 23:** My World, My City My Neighbourhood projects launched and delivered

**Oct 22 - Jan 23:** The Gift developed by artist in consultation with Hosts

**Nov 22 - Feb 2023:** Community Grants scheme launched and awarded

**Feb - July 23:** Hosts supported to develop and curate The Weekender in their ward through Weekender Workshops

**July 23:** The Gift project across wards

**Aug 23:** Delivery of WEEKENDER events across 33 wards

**Aug – Dec 23:** Hosts evaluation and legacy and LEEDS 2023 hosting duties

# How we'd love to work with you

- Neighbourhood Hosts Recruitment
- Finding Anchor Partners and other support at ward level:
  - Third sector organisations
  - Resident and neighbourhood groups
  - Neighbourhood businesses
- Embedding Hosts within cultural and community infrastructure in wards:
  - Established community carnivals; galas etc

**Contact:** Dave Cartwright, Co-Creation Producer  
Davecartwright@leeds2023.co.uk



# Finally, come say hello at the Roadshow!

Our May Line-Up - more dates to be announced

soon: <https://leeds2023.co.uk/get-ready-for-the-roadshow-with-leeds-2023/>

Page 83

**May 12th** – Archive, 94 Kirkstall Road LS3 1HD, 6pm–8pm

**May 14th** – Guiseley Theatre, The Green LS20 9BT, 2pm–4pm

**May 16th** – Allerton CofE Primary School, Lingfield Approach LS17 7HL, 5.30pm–7.30pm

**May 18th** – Bramley Baths, Broad Lane LS13 3DF, 6pm–7.30pm

**May 20th** – St Chad's, St Chad's Church, Otley Road, Far Headingley, Leeds LS16 5JT, 6pm–7.30pm

**May 24th** – The Holbeck, Jenkinson Lawn LS11 9QX, 6pm–8pm

**May 27th** – Voluntary Action Leeds, 34 Lupton Street LS10 2QW 6pm–8pm

**May 30th** – New Wortley Community Centre, 40 Tong Road LS12 1LZ, 5pm–7pm



# Questions!

Greenacre Hall - 55 New Rd Side, Rawdon, Leeds LS19 6DD



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